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POLICY NO. 62
(As Amended April 1, 1997)
(As Amended October 5, 1999)
As Amended May 7, 2002)

A POLICY OF THE CITY COUNCIL OF THE CITY OF SEBASTOPOL ESTABLISHING A
~~LAGUNA PARK IMPLEMENTATION~~ **ADVISORY COMMITTEE** AND ESTABLISHING
ITS DUTIES

SECTION 1: BACKGROUND The Laguna de Santa Rosa lies adjacent to the City of Sebastopol; the Laguna forms the easterly edge of the community. Although the site of several resorts from 1880 to 1900, the Laguna, as a resource and/or public use area, has been largely ignored for many years. At this time, there is limited public access to the Laguna.

In 1994, the City of Sebastopol adopted a General Plan, which recognized the resource potential of the Laguna. The General Plan states that it is the intent of the City to develop a linear park along the Laguna. General Plan graphics indicate a park along the Laguna channel from the Laguna Youth Park southerly to Palm Avenue. The General Plan represents a culmination of many years of citizen participation in the form of the Laguna Advisory Committee which published a January 1988 report and the Laguna Technical Advisory Committee which produced the 1992 Laguna Park Master Plan.

The development of **the Laguna Park Preserve** provides the opportunity for social, environmental, recreational and economic enhancement of the City of Sebastopol and the surrounding communities. **The Laguna Park Preserve will** creates appropriate public access to a regionally important, environmental setting, while at the same time ensuring its responsible use. Planning for the park needs to recognize the sensitive nature of the physical features of the Laguna and the problems and solutions associated with its use and development. Implementation of the Laguna Park Master Plan includes administration of development, physical implementation projects, and property management.

As a further step toward implementation of the General Plan goals, and as a response to recommendations made by the Sebastopol Area Chamber of Commerce, the Laguna Foundation and interested citizens, the Sebastopol City Council is creating this committee. The City Council recognizes that the composition of a citizens' committee working on the implementation of the Laguna Park Master Plan will probably evolve as issues are resolved and as progress is made.

SECTION 2: CREATION ~~The Laguna Park Implementation Advisory Committee~~ is hereby created and established. The term "Committee" as used herein shall mean and refer to such ~~Laguna Park Implementation Advisory Committee~~.

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SECTION 3: MEMBERS AND TERMS The Committee shall consist of at least five (5) members or such additional members the City Council shall, from time to time, appoint. The members of the Committee shall be appointed by the Mayor subject to the approval of a majority

of the members of the City Council. The Committee members shall serve a term of ~~two~~ **four** years or until their successors are appointed. The Committee shall include at least one (1) representative from each of the following groups. Each non-governmental organization shall offer ~~up to two~~ **or to three** nominees for City Council consideration. Any Sebastopol area resident may apply for appointment as the At-large member.

- Laguna de Santa Rosa Foundation
- ~~Sebastopol Tomorrow~~
- Sebastopol Chamber of Commerce
- Sebastopol City Council
- ~~An~~ **Two** At-large Sebastopol City Area Residents

The Committee may establish working groups made up of at least one Committee member who may be joined by any other interested parties.

SECTION 4: VACANCY AND REMOVAL Any member of the Committee who fails to attend three (3) consecutive meetings of the Committee shall be considered automatically removed and a vacancy shall be deemed to have occurred unless a showing of good cause is presented to the City Council. The City Council shall be the sole judge as to whether or not good cause is shown. If a vacancy shall occur other than by expiration of a term, it shall be filled by appointment by the Mayor with the approval of a majority of the City Council for the unexpired portion of the term.

SECTION 5: MEETINGS The Committee shall meet at ~~regularly scheduled times and places on an as-needed basis~~ and all meetings of the Committee shall be open to the public as required by law. **Meetings may be called by City staff, or by any two members of the Committee.** The Committee shall notify the City Manager of any proposed meeting, including all items for the meeting's agenda in order to prepare the appropriate meeting notices. In the event of a lack of quorum at any regular or adjourned meeting, the Committee may act as "a committee of the whole" and hear any matters before the Committee. No action may be taken, but recommendations may be made to the next regular or adjourned meeting of the Committee.

SECTION 6: OFFICERS The Committee shall elect a Chair, a Vice-Chair and a Secretary from among the appointed members who shall serve for a term of one (1) year. The officers shall conduct the meetings, prepare minutes and reports to the City Manager and City Council on the Committee's activities.

SECTION 7: QUORUM A quorum at any regular or special meeting of the Committee shall consist of a majority of the members of the Committee.

SECTION 8: DUTIES The Committee shall serve in an advisory capacity to the City Manager and City Council on the following matters pertaining to the implementation of the Laguna Park Master Plan, as contained in the Sebastopol General Plan:

- A. To establish a program of implementation of the Laguna Park Master Plan, including, but not limited to, the identification of priorities, schedule of

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implementation, opportunities for cooperation and coordination among the various private and public agencies with an interest in the Laguna, fund raising and cost sharing, and interpretive activities of the park;

- B. To identify, recommend and pursue funding sources for the implementation of projects, including land acquisition, if needed to further the goals of the General Plan for development of **the Laguna Park Preserve.**
- C. To develop alternatives for various aspects of Laguna Park development, e.g., enhancement goals, facilities coordination and organized outreach.
- D. To recommend uses, **management practices**, and activities for the Laguna Park Master Plan that are consistent with the General Plan goals.
- ~~E. Within the first three months after establishment of the Committee, the Committee will report to the City Council on its recommended first year detailed work program and objectives, including fund raising, staffing, and other administrative matters and a long term work program.~~
- F. To prepare an annual report to the City Council recognizing the past year's accomplishments, proposing future activities, and defining organizational questions for the next year. The City Council will utilize these reports to provide direction to the Committee and review its composition and duties.
- G. **To minimize workload impacts on the City Council and City staff by serving as a clearinghouse for Laguna issues.**

SECTION 9: EXPENSES The members of the Committee shall receive no compensation.

Adopted by the City Council July 19, 1994
As Amended April 1, 1997
As Amended October 5, 1999
As Amended May 7, 2002

Approved: _____
Mayor

Attest: _____
City Clerk

